

GOVERNMENT COLLEGE UNIVERSITY HYDERABAD

DOCUMENT ISSUED TO: M/S _____

DATED: _____

PRE-QUALIFICATION OF CONTRACTORS FOR ESTABLISHMENT OF GOVERNMENT COLLEGE UNIVERSITY HYDERABAD

**Development of Essential Needs for Establishment of
Government College University Hyderabad**

GOVERNMENT COLLEGE UNIVERSITY HYDERABAD

Address: Opposite Pinyari Police Station, Kali Mori, Hyderabad Sindh, Pakistan.
website: www.gcu.edu.pk, email: info@gcu.edu.pk
Ph: 022-2111877, Fax: 022-2111877

TABLE OF CONTENTS

Section -1	Pre-qualification of Contractors (NIT).	
Section -2	Instructions to Contractors	
Section-3	Brief of Project	
Section-4	Eligibility & Evaluation/Qualification Criteria;	
Section-5	Application Forms	

SECTION-1

Pre-qualification of Contractors (NIT)

“SAYNOTO CORRUPTION”

NOTICE INVITING TENDERS FOR PRE-QUALIFICATION OF CONTRACTORS

Government College University Hyderabad, intended to Pre-Qualify well reputable leading Contractors to undertake Construction works of the first ever public sector university of Hyderabad city namely “Government College University ,Hyderabad”:

Name of Works: Development of Essential Needs for establishment of Government College University Hyderabad.				
GCUH/PC/2022/71 Dated:11-02-2022				
Date of issuance /purchase	Submission Date/ Time(on/before)	Opening Date/Time	Venue of Bid Submission &Opening	Tender Fee
From 16-02-2022 To 03-03-2022	04-03-2022 11.00A.M	04-03-2022 11:30A.M	Office of Project Coordinator,GC University Hyderabad,	1500/-

1. Eligibility:

- Registration with PEC in C-4 category & above in the relevant disciplines for the year 2022-23 with specialization codes CE-09, CE-10, EE-02, EE-03, ME-02, ME-03.
 - Valid NTN Registration /Sales Tax/Income Tax /SRB Registration for the year 2022-23.
 - Affidavit that firm i-e Company has neither been black listed by any Federal, Provincial. District Government Department and / or by any Government owned Company/ Foundation / Authority) nor is under any litigation.
 - Past experience of similar nature of project may apply for pre-qualification(detail provided in pre-qualification documents)
2. The documents containing evaluation criteria for pre-qualification with complete details can be obtained from the office of Deputy Director Procurement. Government College University Hyderabad or can be downloaded from SPPRA website <https://ppms.ppr.sindh.gov.pk/PPMS/> and www.gcu.edu.pk shall be submitted at the under mentioned address and will be opened on the same according to abovementioned schedule in the same place. Applicants will be informed in due course of time regarding the result of the evaluation of applications. Only the Contractors who prequalified under this process will be invited to bid.
 3. The Procurement will be governed by the SPPRA Rules 2010 (Amended from Time to Time)
 4. The Procuring Agency may reject any or all Bids subject to relevant provision SPPRA Rule-2010 (Amended from Time to Time) and may cancel the bidding process at any time prior to acceptance of a bid or proposal under rule-25 of the said rule

Project Coordinator
GOVERNMENT COLLEGE UNIVERSITY
HYDERABAD

SECTION-2

Instructions to Contractors

Section 2. Instructions to Contractor

Clause.1 Contractor shall enclose the (one original and two copies) of the documents in a sealed envelope which shall:-

- (a) Bear the name and address of the Applicant;
- (b) Be delivered by hand or through courier/ registered mail to address mentioned in advertisement for pre-qualification or in document; and
- (c) Be clearly marked “**Application for Pre-qualification of Contractor's for establishment of Government College University Hyderabad**”.

Clause.2 If the envelope is not sealed and marked as required, the procuring agency will assume responsibility for the misplacement or pre-maturing opening of the document.

Clause. 3 Document shall be prepared in the English language.

Clause.4 Contractor must respond to all questions and provide complete information as advised in this document. Any lapses to provide essential information may result in disqualification of the Contractor.

Clause.5 Clarification and Modification of Documents (SPPRA Rule 23).

Contractor, who has obtained documents, may request for clarification of contents of the bidding document in writing, and response to such queries shall be made in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.

Clause.6 Addendum: At any time prior to the deadline for submission of documents, the agency may amend the Prequalification Document by issuing agenda. Any addendum issued shall be part of the Prequalification Document and shall be communicated in writing to all who have obtained the prequalification document.

Clause.7 Deadline for submission of Documents (SPPRA Rule 22 & 24): Documents shall be received by the PA at the address mentioned in NIT, not later than the date & time mentioned in the NIT. The procuring agency may, at its discretion, extend the deadline for the submission of documents by amending the Prequalification Document, and in which case all rights and obligations of the PA subject to the previous deadline shall thereafter be subject to the deadline as extended.

Clause.8 Evaluation (Rule 27(2)): Contractor's general and particular experience, personnel and financial position, as demonstrated by the Applicant's responses in the prescribed forms will be evaluated as per evaluation criteria given in the document. The Procuring Agency reserves the right to waive minor deviations, if these don't materially affect the capability of an applicant to perform the contract. Sub-Contractor's experience and resources shall not be taken into account in determining Contractor compliance with the qualifying criteria. However, Joint Venture experience & resources shall be considered. Consortium or Association of contract or firms will be considered for similar treatment as in case of Joint Venture.

Clause.9 Clarification of Prequalification Information (Rule43):To assist in the evaluation of information, the PA may, at its discretion, ask any Contractor for a clarification of any information which shall be submitted within a stated reasonable period of time. Any request for clarification shall be in writing. If any Contractor does not provide clarifications of the information requested by the date and time set in the agency's request for clarification then application of Contractor may be rejected.

Clause.10 Verification of Prequalification Information (Rule 28(1d)):

Verification of the information provided by the pre-qualified/short listed Contractors in the submissions for prequalification may be made. In case the information is found to be wrong or incorrect in any material way or Contractor is found to be lacking in the capability or resources to successfully perform the contract, then it shall not be pre-qualified

SECTION-3

Brief of Project & Scope of Works

(a) Brief of Project:

Government College University Hyderabad, was established vide Government College University Hyderabad Act, 2018 / Sindh Act No.XXIV of 2018. GC University Hyderabad is having territorial jurisdiction over the Hyderabad Division of Sindh Province. Nevertheless, few seats are still reserved for the candidates coming from other divisions of Sindh Province. The GC University Hyderabad is the first public sector general University established in Hyderabad city which will facilitate the students coming from neighboring districts i.e. Matiari, Tando Mohammad Khan, Tando Allahyar & Hyderabad.

University has received development funds for PSDP approved HEC project titled “Development of essential Needs for establishment of GC University, Hyderabad.”

(b) SCOPE OF WORKS:

- i. Construction of Academic Block.
- ii. Construction of Common Facilities.
- iii. Construction of faculty Hostel.
- iv. Refurbishment/Rehabilitation of existing infrastructure.
- v. External Development works:

- Security Huts
- Parking Areas
- O/H water tank
- U/G water tank
- Sewerage System
- Plantation and landscaping
- Roads & Path ways
- Generators

Project Coordinator
GOVERNMENT COLLEGE UNIVERSITY
HYDERABAD

SECTION-4

Eligibility & Evaluation/Qualification Criteria

Eligibility & Evaluation/Qualification Criteria

The Contractor is required to submit the following documentary information evaluation included location of equipment/machinery along with proof of its ownership. The Contractor should check the attachment along with proper sequences, index/separators before submission of the pre-qualification documents. Any lapses to provide essential information may result in disqualification of the Contractor.

1. Criteria based on Marks/Score.

a) Mandatory Provisions/Eligibility: The Contractor Firm must have the following mandatory registration.

- (i) Valid registration certificate with Pakistan Engineering Council in C-4 category and relevant discipline for the year 2021-22 (Code CE-09, CE-10, EE-02, EE-06, EE-07, EE-09, EE-11, ME-01, ME-02, ME-03) (Attached valid PEC Certificate).
- (ii) Registration with Income Tax Authority (NTN) and Sindh Board of Revenue in relevant field (Attached NTN Certificate).
- (iii) Litigation History (Attach all required forms, certificate, and affidavit). Also an affidavit that the firm has not been black listed from Government/ Local Agency/ International Agency/ Autonomous bodies/Semi-Autonomous bodies etc.

b) The Contractor Firm must have to furnish the following data.

- Details of origination including CV with PEC registration no of professional engineer's & Technical personnel permanently employed.
- List of project completed and in hand along with cost, completion date and name of client with satisfactory certificate from the concerned executive officer.
- Details of works of similar nature already completed or in hand with cost, and satisfactory certificate from the concerned executive officer.
- Details of machinery, equipment and form work etc. owned along with capacity and location.
- Details of present enlistment with Government/Semi Government, Autonomous Bodies with documentary evidence.
- Present Projects along photographs.
- Average Annual Turn-over for the last 5 years-Contract or to provide Audited Balance Sheets for the last 5 years
- Specific experience of the Contractor relevant to the assignment.
- NTN with Income Tax Statement for the last three years.
- Registration with Sales Tax Department/Sindh Revenue Board (SRB) for the current year
- Financial stability certificate issued from the recognized banks.
- List of cases entered into arbitration/ litigation. Or Affidavit regarding non involvement in any arbitration/litigation with any Government agency/department
- Affidavit that company has never been black listed from any department/ organization.
- The Constructing firm's supplying wrong information reliable to legal action and disqualification.

c) EVALUATION CRITERIA

Aggregate Qualifying Score is 70%, but it is mandatory to obtain at least 40% in each of the following sections.

S.No.	Description	Total Score/Marks	Score/Marks obtained
A.	Company Profile	10Marks	
i.	Contract or has been in business of construction (attach PEC license for each year) (Total 05 Marks) <ul style="list-style-type: none"> • 03 years. -01 Marks • 05 years -02 Marks • 10 yearsormore -05Marks 		
ii.	Office Construction–Contractor to provide address ,phone numbers and contact person at each office for counter verification.(Total 05 Marks) Office in Sindh Province + other than Sindh 5Marks. Office in Sindh Province - 3 Marks. Office other than Sindh 2Marks.		
B.	Financial Standing of the Construction Firm/Annual Turn over	15Marks	
	Financial capacity of the construction firms to impart the similar works at similar nature projects having capital cost worth of Rs.200 million & above and to manage the assignments successfully in last 05 years. <ul style="list-style-type: none"> • For Completion of 05 Projects Rs.200 M above– 15Marks. • For Completion of 05 Projects of Rs.100 to200M– 10Marks. • For Completion of 05 Projects of Rs.50to100M – 05Marks. **The Construction firm shall submit Bank Statements, Audited Statements for last 05 years and Income Tax Returns of last 05 years.		
C.	Specific experience of the Contractor relevant to the assignment	35Marks	
i.	Experience of University facilities like Laboratories and Class Rooms completed over last 05 years. Contractor to provide copy of letter of award and Client’s performance certificate for this project(original).(Total 15 Marks) <ul style="list-style-type: none"> • 5marks for each project with a max. of 03 Projects. 		
ii.	Experience of University or Education Sector facilities like Class Rooms, Library, Admin/Academic blocks and Offices etc. completed over last 10 years -Contractor to provide copy of letter of award and Client’s performance certificate for this project(original).(Total 10 Marks) <ul style="list-style-type: none"> • 2marks for each project with a max. of 5 Projects 		
iii.	Projects of similar nature and complexity in hand-Contractor to provide copy of letter of award and performance certificate of Client.(Total 10 Marks) <ul style="list-style-type: none"> • 2marks for each project with a max. of 5 Projects. 		

D.	EQUIPMENT CAPABILITIES	20Marks	
i.	Form work steel plates included Scarf folding Pipes and other accessories. <ul style="list-style-type: none"> • More than 40,000Sft. -5 Marks • More than 25,000Sft. -2.5 Marks 		
i.	Concrete mixer(D.L),Concrete Pump and Batching Plant- 10Marks		
iii.	Miscellaneous Items like Transit Mixers, Vibrators, Generator, Steel bar cutting and bending machine etc.- 5 Marks		
E.	Qualification & Competence of the key Staff (Minimum Qualification & Experience is mentioned in the following table. If a proposed professional does not meet the minimum qualification, he/sheshallbegiven0Marks)	20 Marks	
i.	Project Manager (fulltime)professional engineer registered with PEC (B.E in Civil Engineer with 10- 15 years relevant experience of managing diversified projects). <ul style="list-style-type: none"> • 7.5Marks 		
ii.	Site Engineer (fulltime) (B.E i n Civil Engineer with10-15yearsexperience) <ul style="list-style-type: none"> • 7.5Marks 		
iii.	Electrical Engineers (B.EinElectricalEngineerwith10-15years relevant experience). <ul style="list-style-type: none"> • 2.5Marks 		
iv.	Site Inspector D.A.E (Civil) (02No) with10-12years relevant experience. <ul style="list-style-type: none"> • 2.5Marks 		
	Total Marks	100 Marks	

Note: Passing/qualifying marks are 70/100 and Contractor/firms who fail to qualify in any of the above sections shall be disqualified from the prequalification process.

SECTION-5

Application Forms

Application Forms;

A-I Application Submission Form*(The covering letter is to be submitted by the interested firm /contract or partner responsible for a joint venture ,on appropriate company letter head)*

Date: _____

To

.....

[Name and address of the Procuring Agency]

Dear Sir,

Subject: Pre-qualification of _____

I..... the undersigned, being duly authorized to represent and act on be half of..... applies to be prequalified for the project cited above and enclose one(1) original(*together with copies*)of pre-qualification documents and declare the following:

- (a) I have examined and have no reservations to the Prequalification Document, including Addenda No(s)....., issued in accordance with ITB Clause 6.
- (b) I understand that Procuring Agency may cancel the prequalification process at any time and that Procuring Agency is not bound either to accept any application that it may receive or to invite the prequalified applicants to bid for the contract subject of this prequalification, without in curing any liability to the Applicants.
- (c) Bids by prequalified applicants will be subject to verification of all information submitted for prequalification at the time of bidding;
- (d) Agency reserves the right to amend the scope and value of any contract under this project; in such event bids will only be called from prequalified bidders who meet the revised requirements;

2. The Procuring Agency and its authorized representative(s) may contact the following person(s) for further information, if needed;

Person to be contacted: _____ Telephone: _____

3. The undersigned declares that the statement sand the information provided are complete,true, and correct in every detail.

Signed: _____ Date: _____

Name: _____ **Contract:** _____

A-II

1. Company Profile

All individual firms and each partner of a joint venture applying for pre-qualification are requested To complete the information in this form.

1.	Name of firm(legal): <i>(In case of Joint Venture (JV),legal name of each partner:</i>	
2.	Nature of Business: <i>(Whether the firm is a Corporation ,Partnership, Trust etc.)(Incase of Consortium; whether the Lead Consortium Member is a Corporation, Partnership, Trust etc.)</i>	
3.	Head Office Address:	
4.	Telephone Fax numbers :E-mail address:	
5.	Place of Incorporation/Registration: Year of incorporation/registration:	
6.	Applicant's authorized representative: Telephone Fax numbers :E-mail address:	
7.	<u>NATIONALITY OF OWNERS.</u>	
	Name:	Country:

A-III

2. General Experience Record

(i) Details of Contracts of Similar Nature and Complexity completed over the last 05 years

Sr.No.	1	2	3	4	5
Name of Contract:					
Country:					
Name of Procuring Agency With Address, Tele, Fax.					
Nature of works and special features relevant to the contract for which applied:					
Contract Role (Mention: Sole, Sub Contractor or Partner in a Joint Venture).					
Value of the total contract in Pak /Rs:					
Date of Award:					
Date of Completion					

(ii) Projects of similar nature and complexity in hand.

Firms/ Contractors and each partner of the joint venture should provide information on the incurrent commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, for which Completion Certificate has yet to be issued.

Name of Contract	Value of Contract	Name of Procuring Agency	Value of Outstanding work (Equivalent Pak Rs. Millions)	Estimated Completion Date

(iii) Projects executed in similar geo graphical conditions in last five (5) years.

Sr.No.	1	2	3	4	5
Name of Contract:					
Country & location					
Name of Procuring Agency With Address, Tele, Fax.					
Nature of works and special features relevant to the contract for which applied:					
Contract Role(Mention: Sole, Sub Contractor or Partner in a Joint Venture).					
Value of the total contract in Pak/Rs					
Date of Award:					
Date of Completion					

A-IV

4 (A) Personnel Capabilities

Contractor Firm should provide the names of suitably qualified personnel to meet the specified requirements stated in Section.3 (Evaluation and Qualification Criteria).

Sr.No.	Title of Position	Name
1		
2		
3		
4		
5		

A-V

The data regarding experience of the personnel mentioned at A-IV should be supplied separately using the Form below.

4(B) Curriculum Vitae (CV) for Proposed Experts

- 1. **Proposed Position:** _____
- 2. **Name of Expert:** _____
- 3. **Name of Firm:** _____

- 4. **Current Residential Address:** _____

Telephone No: _____ **Fax No:** _____

E-Mail Address: _____

- 5. **Date of Birth:** _____ **Citizenship:** _____

- 6. **Qualification:** _____

- 7. **Work Experience:** Summarize professional experience in reverse chronological order. Indicate particular technical and managerial experience relevant to the project.

From	To	Company/Project/Position/Relevant technical and Management experience

5. Contractor Firm shall provide adequate information demonstrate clearly that it has the capability to meet the requirements for the key equipment whether owned/ leased/ rented listed in Section3 (Evaluation and Qualification Criteria).

A. Equipment Capabilities (owned by the Contractor/firm)

Sr. No.	Name of Equipment	Name of manufacture	Model and power rating	Capacity	Year of manufacture	Current location
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

B. Equipment Capabilities(leased/rented by the Contractor /firm)

Sr. No.	Name of Equipment	Mention whether leased or rented	Name of owner	Address of owner	Contact name and title with Telephone Fax & E-Mail of the owner	Agreements Details of rental/lease/ Manufacture agreements specific to the project
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

A-VII

6. Financial Resources.

A. Banker's Information:

Sr. NO.	Name & Address of Bank	Contact name and title	Telephone, Fax & E-Mail Address

B. Financial Status: Summarize actual assets and liabilities in Pak Rupees for the previous three years.

Information from Balance Sheet/ Income Statement	Year1:	Year2:	Year3:
1.Total Assets(TA)			
2.Total Liabilities(TL)			
3.Current Assets(CA)			
4.Current Liabilities(CL)			
5.Total Revenues(TR)			
6.Profits Before Taxes(PBT)			
7.Profits After Taxes(PAT)			

A. Source of Financing :Contractor/ Firm shall provide documentary evidence for funding the project for which prequalification is being undertaken.